

Construction and validation of an informative handbook on speech-language-hearing therapy in primary health care

Nathália de Almeida Cagnoni¹ 
Tatiane Martins Jorge¹ 

¹ Universidade de São Paulo, Faculdade de Medicina de Ribeirão Preto, Departamento de Ciências da Saúde, Ribeirão Preto, São Paulo, Brasil.

ABSTRACT

Purpose: to develop and validate an informative handbook on the role of speech-language-hearing therapy in primary health care.

Methods: handbook development was preceded by a bibliographical survey for the theoretical framework. Validation consisted of two stages, with respectively 10 and eight speech-language-hearing judges in the first and second ones. An online questionnaire with 14 statements on content, language, illustrations, layout, and motivation assessed the material, scoring it with a 5-point Likert scale of agreement. It also had room for suggestions. The quantitative analysis was performed with two measures: Content Validity Index and Content Validity Coefficient. Values below 80% indicated the need for revision. The qualitative analysis was based on the judges' comments.

Results: in the first stage, despite obtaining satisfactory indices, the qualitative analysis revealed aspects to be improved. The handbook's "Content" and "Language" were adjusted, and it was resented to the judges for further review. In the second stage, the quantitative analysis revealed increased agreement rates for most of the investigated items.

Conclusion: the validation stages had high approval rates, indicating that the handbook may be used as a guide for speech-language-hearing practice in primary health care.

Keywords: Primary Health Care; Health Centers; Speech, Language and Hearing Sciences; Family Health; Health Promotion

Study conducted at the Department of Health Sciences of the Medical School of Ribeirão Preto at the *Universidade de São Paulo*, Ribeirão Preto, São Paulo, Brazil.

Financial support: Nothing to declare

Conflict of interests: Nonexistent

Corresponding author:

Nathália de Almeida Cagnoni
Rua Manoel Rodrigues dos Santos, 221,
apartamento 203, Condomínio Spazio
Plenitude - Jardim Vista Alegre
CEP: 13140-162 - Paulínia - São Paulo,
Brasil
E-mail: nathaliaacagnoni@gmail.com

Received on: June 15, 2022

Accepted on: May 23, 2023



This is an Open Access article distributed under the terms of the Creative Commons Attribution License, which permits unrestricted use, distribution, and reproduction in any medium, provided the original work is properly cited.

INTRODUCTION

The field of work of the speech-language-hearing (SLH) sciences has been increasingly expanding since it was regulated in the 1960s. That was the time when logopedics courses were first offered in the Otorhinolaryngology Clinic at the Clinics Hospital of the School of Medicine at the University of São Paulo and the Psychology Institute at the Pontifical Catholic University of São Paulo¹.

When the profession was in its beginnings and even after SLH therapists were included in the Unified Health System (SUS) in 1988, their work was essentially centered on communication disorders – i.e., in a biomedical model focused on identifying problems and providing treatment². This model, however, pointed to the need for changes in health professionals' training in general.

Thus, universities have been striving to restructure their curricula, so professionals can provide greater quality and comprehensiveness on this attention level³. Moreover, SUS has created policies to encourage professionals' training in primary healthcare (PHC). Multiprofessional residencies, established in 2005⁴, strengthened the inclusion of SLH therapists in the whole SUS healthcare network, helping qualify their training, especially in PHC⁵. The implementation of Family Health Support Centers (NASF, in Portuguese), in 2008 – later renamed Extended Center for Family Health and Basic Care (NASF-AB), in 2017⁶ and Extended Center for Family Health and Primary Care (NASF-AP), in 2020⁷ – also helped further involve these professionals in PHC teams, improving the population's access to SLH care⁸.

In 2019, the new form of funding PHC and the revocation of NASF-AB left it to the discretion of the municipalities to link multiprofessional occupations to the PHC teams⁹. Indeed, despite the lack of funds to maintain NASF-AB, many municipalities continued with this multiprofessional team arrangement¹⁰.

Regardless of the type of SLH therapists' bond with teams, not only other professionals^{11,12} but also the SLH therapists have a reductionist view of their role in PHC. Working in PHC means acting beyond technical specificities. According to the National PHC Policy⁶, professionals must provide comprehensive care, know social health determinants in the region, prevent and control risks of health conditions, and plan actions for health surveillance, protection, and promotion.

The SLH literature has scarce material to describe SLH therapists' various work possibilities on this

attention level¹³⁻²². Many authors have highlighted the importance of further research and publications addressing SLH therapy in public health to emphasize its relevance and ground the knowledge of their work in PHC^{3,5,13,22-24}.

Hence, it is rather important to develop instructive material on the role of SLH therapy in PHC, validated by a group of SLH therapists who work on this attention level, thus incrementing the existing literature. Gathering the information in a single material can help SLH therapists who work in these services rethink and expand their practices. Given the above, this study aimed to develop and validate an informative handbook on the role of SLH therapy in PHC.

METHODS

This descriptive study involved the construction and validation of informative material on the work of SLH therapists in PHC.

The research project was approved by the Research Ethics Committee of the Clinics Hospital of the Medical School of Ribeirão Preto at the University of São Paulo (HCFMRP-USP) under number 4.347.347 and CAAE number 38854820.0.0000.5440. All participants read an online informed consent form and agreed to participate.

Handbook Construction

The informative handbook was developed in two stages: a) surveying the bibliography to provide the theoretical framework of the material; b) constructing the handbook, as described in detail below.

Bibliographical survey

In this stage, researchers surveyed publications that approached the study topic. The research question for this survey was as follows: "What is the role of SLH therapists in PHC?". The following keywords were used to search scientific articles: Speech, Language, and Hearing Sciences; Primary Healthcare; Health Centers; Family Health; Health Promotion; Primary Prevention; Health Education; Home Visits; User Embracement; Continuing Education. They were searched in the databases of LILACS, SciELO, and Capes Journal Portal, using the Boolean operators OR and AND to combine the term "Speech, Language, and Hearing Sciences" with the other ones. The inclusion criteria were as follows: articles published preferably in the last 10 years, in Portuguese, available for reading in full

text, and clearly describing SLH therapists' work possibilities in PHC.

Besides the scientific articles, further content was searched in conference proceedings on the websites of the Federal SLH Council and the Ministry of Health, and

in online dictionaries, using Google Scholar regardless of the year of publication.

Altogether, 28 references served as a basis to construct the material, as shown in Chart 1.

Chart 1. Information on the material selected to help writing the handbook

Authors	Title	Type of Literature	Year
Arakawa AM ²⁵	Continuing education for community health agents of Rondonia State: a Speech-Language and Hearing approach about the elderly health	Dissertation	2011
Araújo ES, Jacob-Corteletti LCB, Abramides DVM, Alvarenga KF ²⁶	Community health workers training on infant hearing health: information retention	Scientific article	2015
Brazil. Ministry of Health ⁶	Regulation no. 2.436, of September 21, 2017. It approves the National Primary Care Policy, reviewing guidelines to organize primary care in the Unified Health System (SUS)	Official document of the Ministry of Health	2017
Brazil. Ministry of Health ²⁷	Regulation no. 825, of April 2016. It redefines home healthcare in the Unified Health System (SUS) and updates accredited teams.	Official document of the Ministry of Health	2016
Brazil. Ministry of Health ²⁸	Department of Healthcare. National Policy of Humanization. Primary Care/Ministry of Health, Department of Healthcare, National Policy of Humanization.	Official document of the Ministry of Health	2010
Brazil. Ministry of Health ²⁹	Regulation no. 1.996, of August 20, 2007. It provides guidelines to implement the National Policy on Permanent Health Education	Official document of the Ministry of Health	2007
Etymological Dictionary ³⁰	Matrix	Website: https://www.dicionarioetimologico.com.br/m/2	Accessed in 2021
Dimer NA, Canto-Soares N, Santos-Teixeira L, Goulart BNG ³¹	The COVID-19 pandemic and the implementation of telehealth in speech-language and hearing therapy for patients at home: an experience report	Scientific article	2020
Fedosse E, Schiavo LP, Miolo SB ¹⁵	Speech-language-hearing practice in primary healthcare: An experience report in a multiprofessional residency program	Conference proceedings	2015
Goulart BNG, Chiari BM ³²	Human communication and children health: reflecting on promoting health in childhood and preventing communication disorders	Scientific article	2012
Leitão GGS, Silva TPS, Lima MLLT, Rodrigues M, Nascimento CMB ³³	Educational actions in human communication health: telehealth contributions in primary care	Scientific article	2018
Lima ILB, Delgado IC, Lucena BTL, Figueiredo LC ³⁴	Contributions of the institutional diagnosis for speech language pathology and audiology practice in schools	Scientific article	2015
Lima LVC, Andrade FCB ³⁵	Unique therapeutic projects as a primary healthcare strategy: An implementation approach in São Pedro do Piauí	Scientific article	2020
Limeira RRT, de Castro RD, Figueiredo SC, Silva SM, Alencar SAL, Figueirêdo LC et al. ¹⁸	Internship in collective health: training in speech therapy	Scientific article	2017

Authors	Title	Type of Literature	Year
Lopes NC, Vieira GASS, Pena SRB, Lemos SMA ³⁶	Community health workers: mapping of knowledge before and after training workshops	Scientific article	2015
Luchesi KF, Toledo IP, Vieira AS, Meurer BE, Quadros DI, Corso MT et al. ¹⁷	Speech-language Pathology and Audiology and Dentistry in Primary Care: Experience Report on Health Education	Scientific article	2016
Medeiros EA, Maia RM, Cedro MO, Barbosa MLC, Correia RBF, Tavares PMB et al. ¹³	The inclusion of speech-language-hearing therapy in the strategy of family health: experiences in Sobral – CE	Scientific article	2009
Mendonça JA, Lemos SMA ³⁷	Health promotion and speech and language therapy actions in infantile education	Scientific article	2011
Ministry of Health [Internet homepage] Available from: https://aps.saude.gov.br/ape/pse ³⁸	School Health Program	Official document of the Ministry of Health	Accessed in 2021
Moura D, Arce VAR ³⁹	Primary health care: concepts and practices of speech language pathologists and audiologists professors	Scientific article	2016
Nascimento CMB, Lima MLLT, Sousa FOS, Novaes MA, Galdino DR, Silva ECH et al. ¹⁹	Telespeech therapy as a continued education strategy in primary health care in the state of Pernambuco, Brazil	Scientific article	2017
Nascimento EN, Gimeniz-Paschoal SR, Sebastião LT ⁴⁰	Prevention of domestic child accidents: an educational intervention conducted by Speech Therapy trainees in a Family Health Care Unit	Scientific article	2019
Padilha FYOMM, Rodrigues ACG, Silveira IC, Arakawa-Belaunde AM ²⁰	Speech, language and hearing sciences and bullying: Health promotion action at school	Scientific article	2019
Pereira FM, Barbosa VBA, Vernasque JRS ⁴¹	Continuing education experience for auxiliary nurses as a management strategy	Scientific article	2014
Reis FV, Brito JR, Santos JN, Oliveira MG ⁴²	Health education in the waiting room – case studies	Scientific article	2014
Santos ID, Santos JC, Oliveira AC, Guedes-Granzotti RB, Baldrighi SEZM, César CPHAR ⁴³	Stomatognathic system screening in preschoolers and its importance for the elaboration of an intervention program in health	Scientific article	2019
Warschauer M, Carvalho YM ⁴⁴	The concept of “Intersectoriality”: contributions to the debate from the Leisure and Health Program of the Prefecture of Santo André / SP	Scientific article	2014
Xavier IALN, Santos ACO, Silva DM ⁴⁵	Teachers’ vocal health and primary health care	Scientific article	2013

Handbook Construction

The surveyed materials were read to extract as much information relevant to the topic as possible. The content was structured per theme, of which the two

main ones were “Responsibilities common to all PHC professionals” and “SLH therapists’ specific work in PHC”. Each part’s content is shown in Chart 2.

Chart 2. Content in each part of the first handbook version

Parts of the handbook	Aspects addressed
1) Responsibilities common to all PHC professionals	Regional issues, registry, feeding the current information system, input management (material used at the unit), home visits, embracement, active search, community mobilization, health promotion, contribution to the process of regulating access from primary healthcare, home healthcare, verifying the Family Allowance welfare program, unique therapy project, waiting list management, health education, participating in administrative team meetings, participating in permanent health education activities
2) SLH therapists' specific work in PHC	Home visits, home healthcare, health education, shared attention, skill development and improvement groups, speech-language teletherapy, assisted waiting, proximity to educational institutions, School Health Program, individual care, Extended Center for Family Health and Basic Care (NASF - AB)

The first version of the handbook, named “SLH practice in PHC”, had 21 pages and 27 illustrations. The text was clear and brief, with some examples created by the researchers to illustrate the information.

The handbook’s graphic design was developed in Canva, selecting free images provided by this software to help illustrate the content.

The handbook design is exemplified in Figure 1.



Figure 1. Example of the handbook cover and one of its pages

Handbook Content Validation

Sample: inclusion criteria

The validation process had two stages, with 10 SLH therapists in the first one and eight in the second stage. This number of judges meets that recommended by Lynn⁴⁶ for validation studies. The second stage had fewer participants because two judges did not answer the validation questionnaire.

SLH judges were included based on the following inclusion criteria: SLH therapists who had been working in PHC units for at least 3 years, regardless of sex, age, the institution from which they graduated, and the place where they worked. SLH therapists who agreed to participate but did not fill out the questionnaire were not included.

Collection Instrument

The online questionnaire was adapted from that by Alexandre et al.⁴⁷. It was developed in the Google Forms research management application.

The instrument was divided into two parts. The first one sought information on the judges' demographic and academic/professional characterization, such as region of origin, time working in PHC, work modality in PHC, and complementary training. The second part investigated the judges' perception of five categories of the material that had been developed (content, language, illustrations, layout, and motivation). These five categories were encompassed in 14 statements:

- Content: "The content is adequate for the target population (SLH therapists who work in PHC)"; "The content has enough relevant information for the target population"; "The text is written in a logical and coherent sequence".
- Language: "The handbook's vocabulary is adequate for the target population"; "The written text is clear and objective".
- Illustrations: "The illustrations are necessary to understand the content"; "The illustrations encourage people to look at the handbook"; "The illustrations (layout and resolution) are adequate for the target population".
- Layout: "The text has adequate font types and sizes"; "The layout is visually attractive and organized"; "The handbook's colors are adequate"; "The number of pages is adequate".
- Motivation: "The content piqued your interest"; "The content answered questions on the topic".

The judges' answers were recorded on a 5-point Likert scale (totally disagree, partially disagree, indifferent, partially agree, totally agree)⁴⁸. There was also room at the end for suggestions and comments on these categories.

Invitation and Collection Procedure

The sample was recruited online through the National Health Establishment Registry (CNES, in Portuguese) in August, September, and October 2021. After surveying the professionals' names and places of work, the researchers tried to reach them to present the research and invite them to participate. First, they tried to reach the professionals by calling their work phone numbers. If they could not be reached, another attempt was made via social media.

A link to an online informed consent form, also developed in Google Forms, was sent to the professionals who showed interest in participating. If they agreed with it, they should click on "I accept to participate". They were then redirected to a Google Drive file with the first handbook version in PDF for them to read and the online validation questionnaire.

The second validation stage, which took place from mid-November to late December 2021, began after changes were made in the handbook according to the judges' considerations. Then, the new handbook version and the online validation questionnaire were sent to participants via email.

Data Analysis

The scores of each category (content, language, illustrations, layout, and motivation) and item were arranged in a spreadsheet as follows: (1) for totally disagree, (2) for partially disagree, (3) for indifferent, (4) for partially agree, and (5) for totally agree.

The sample of judges was characterized by calculating the mean, median, and standard deviation (SD) of the time since they graduated. The regions of origin, work modalities, and complementary training were presented in frequency.

Content validation was performed with the Content Validity Index (CVI) and Content Validity Coefficient (CVC).

The item CVI (I-CVI) was calculated by dividing the number of judges who gave a score of 4 or 5 in each item by the total number of judges. The category/total CVI (T-CVI) was calculated based on the mean scores

of the items in each category. The minimum interjudge agreement index was set at 80%⁴⁹.

CVC was calculated according to the judges' responses, in five stages: 1) the means of the answers in each item was calculated; 2) each mean was divided by the maximum value for each answer (five), resulting in the I-CVC; 3) the error (I-PE) was calculated to compensate for possible biases on the part of the judges regarding each statement; 4) I-CVC was subtracted from I-PE, resulting in each statement's C-CVC; 5) the total CVC (T-CVC) was calculated based on the mean C-CVC of all statements in each category.

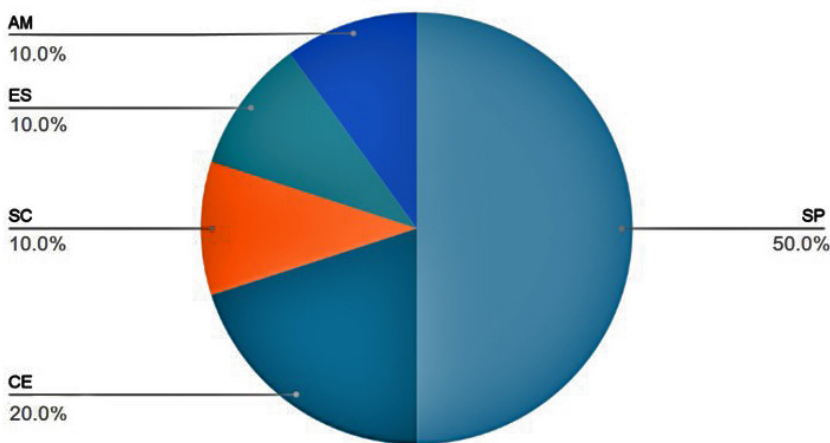
Values below 80% indicated the need for review⁵⁰.

The qualitative analysis was based on the judges' comments.

RESULTS

Concerning the demographic characterization of the participating judges, they had been working in PHC for 3 to 30 years (mean = 12.7 years; median = 10.5; SD = 9.2). They were from different regions of Brazil, and half of them were from the state of São Paulo, as shown in Figure 2.

Federative Units



Captions: % = percentage; AM = Amazonas; CE = Ceará; ES = Espírito Santo; SC = Santa Catarina; SP = São Paulo

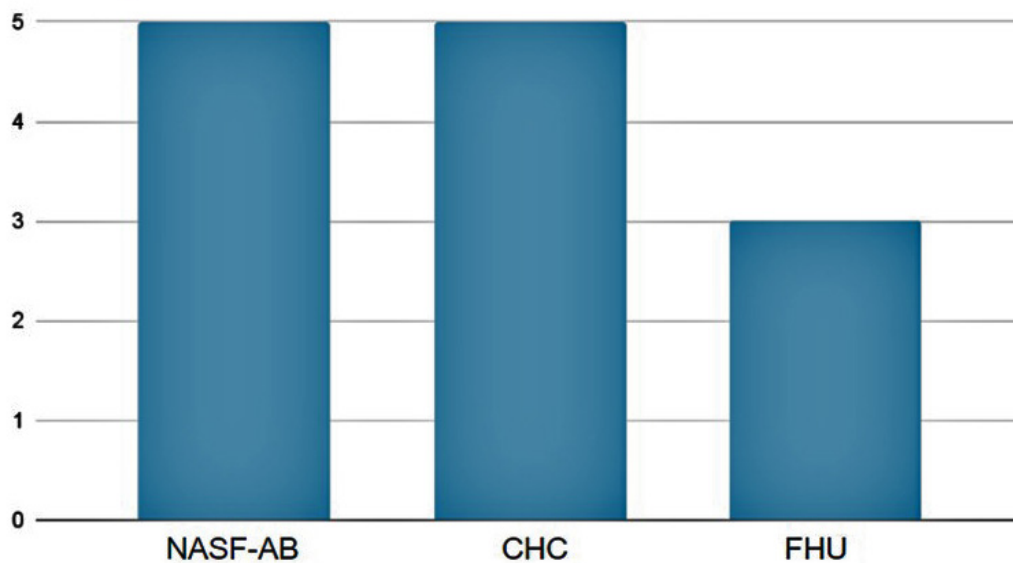
Figure 2. Distribution of the judges' states of residence

The judges worked in different PHC modalities, as seen in Figure 3.

Regarding academic and professional characterization, 80% had some specialization. Of these, 87.5% had a clinical specialization, and 25% had a public health specialization.

The validation process had two stages. In both, the quantitative analysis found values equal to or above the cutoff, as seen in Tables 1, 2, and 3.

Primary healthcare modalities



Captions: NASF-AB = Portuguese abbreviation of Extended Center for Family Health and Basic Care; CHC = Community Health Center; FHU = Family Health Unit

Figure 3. Distribution of the judges' work modality in primary healthcare

Table 1. Comparison of the judges' responses on the Likert scale regarding the first and second handbook versions, based on the scores (from 1 to 3 and above 3) and content validity index (%) per item

Categories	Items investigated	First version			Second version		
		1,2,3	4,5	I-CVI	1,2,3	4,5	I-CVI
Content	The content is adequate for the target population	0	100%	100%	0	100%	100%
	The content has enough relevant information for the target population	10%	90%	90%	0	100%	100%
	The text is written in a logical and coherent sequence	20%	80%	80%	0	100%	100%
Language	The handbook's vocabulary is adequate for the target population	10%	90%	90%	0	100%	100%
	The written text is clear and objective	10%	90%	90%	0	100%	100%
Illustrations	The illustrations are necessary to understand the content	20%	80%	80%	0	100%	100%
	The illustrations encourage people to look at the handbook	20%	80%	80%	0	100%	100%
	The illustrations (layout and resolution) are adequate for the target population	10%	90%	90%	0	100%	100%
Layout	The text has adequate font types and sizes	10%	90%	90%	0	100%	100%
	The layout is visually attractive and organized	10%	90%	90%	0	100%	100%
	The handbook's colors are adequate	10%	90%	90%	0	100%	100%
	The number of pages is adequate	10%	90%	90%	12.5%	87.5%	87.5%
Motivation	The content piqued your interest	10%	90%	90%	0	100%	100%
	The content answered questions on the topic	20%	80%	80%	12.5%	87.5%	87.5%
Total		12.1%	87.8%	87%	1.7%	98.2%	98.2%

Captions: I-CVI = content validity index per item; % = percentage

Table 2. Comparison between content validity coefficients calculated in the first and second handbook versions per item

Categories	Items investigated	First version		Second version	
		I-CVC	C-CVC	I-CVC	C-CVC
Content	The content is adequate for the target population	90%	89.9%	97%	96.9%
	The content has enough relevant information for the target population	90%	89.9%	97%	96.9%
	The text is written in a logical and coherent sequence	88%	87.9%	97%	96.9%
Language	The handbook's vocabulary is adequate for the target population	90%	89.9%	97%	96.9%
	The written text is clear and objective	90%	89.9%	97%	96.9%
Illustrations	The illustrations are necessary to understand the content	86%	85.9%	92%	91.9%
	The illustrations encourage people to look at the handbook	92%	91.9%	95%	94.9%
	The illustrations (layout and resolution) are adequate for the target population	96%	95.9%	97%	96.9%
Layout	The text has adequate font types and sizes	94%	93.9%	95%	94.9%
	The layout is visually attractive and organized	96%	95.9%	97%	96.9%
	The handbook's colors are adequate	96%	95.9%	95%	94.9%
	The number of pages is adequate	96%	95.9%	87%	86.9%
Motivation	The content aroused your interest	94%	93.9%	97%	96.9%
	The content answered questions on the topic	86%	85.9%	90%	89.9%
Total		91.7%	91.61	95%	94.9

Captions: I-CVC = content validity coefficient per item; C-CVC = content validity coefficient per item after subtracting the percentage of error per item (I-PE); % = percentage

Table 3. Comparison between content validity indices and content validity coefficients obtained in the first and second handbook versions per category

Category investigated	First version		Second version	
	T-CVI	T-CVC	T-CVI	T-CVC
Content	90%	89.2%	100%	96.9%
Language	90%	89.9%	100%	96.9%
Illustration	83.3%	91.2%	100%	94.6%
Layout	90%	95.4%	96.8%	93.4%
Motivation	85%	89.9%	93.7%	93.4%
Total	87.6%	91.1%	98.1%	95%

Captions: T-CVI = total content validity index of the category; T-CVC = total content validity coefficient of the category; % = percentage

Despite the high CVI and CVC values, the qualitative analysis revealed comments (compliments, critiques, and suggestions) that led researchers to revise the handbook. "Content" was the category that received the most comments.

Regarding compliments in the first stage:

"Excellent content! All this theory is expected to be put into practice to encompass more people in the population who need SLH care".

"Congratulations! The content has simple language, so everyone can understand what is being conveyed!".

Critiques and suggestions for changes in "Content" are shown in Chart 3.

Chart 3. Judges' critiques and suggestions regarding the "Content" per handbook topic they addressed

Topics	Proposed changes
Handbook title	Characterizing PHC modalities more in-depth or changing the handbook title to "SLH practice in the Family Health Strategy"
Team cooperation	Explaining the idea of "team cooperation" the first time it is used and approaching it more in-depth.
Home visits	Describing SLH practice more in-depth, emphasizing that rehabilitation does not take place in home visits; replacing the example of SLH practice (which highlighted changes in a child's reading and writing development) with another one addressing health prevention and promotion.
Home healthcare	Describing the existing home healthcare levels and the responsibilities of PHC and the Home Healthcare Service.
Individual care	Explaining in which PHC modalities individual care is provided.
Shared attention	Adding an example of SLH attention shared with other PHC professionals.
Assisted waiting	Highlighting that PHC is always responsible for users that belong to the population under their jurisdiction, even after they are referred to secondary services.
Other topics	Approaching more incisively the role of PHC in the Healthcare Networks, involving care coordination, teamwork, and network cooperation within and between sectors.

Captions: PHC = primary healthcare; SLH = speech-language-hearing

The title of the category was not changed, and individual attention was not discriminated regarding PHC modality, because the handbook is intended to generally present all work possibilities.

The comments regarding "Illustrations" and "Layout" were positive (*"The illustrations are great"; "I don't think the illustrations are necessary to understand the content, but they make reading lighter and more pleasant (than a handbook with only text in it)"; "I liked the layout! Congratulations on your choices!!"*). They suggested numbering the pages, which the researchers decided not to do due to the few pages.

Some of the positive comments on "Motivation" include: *"It's very nice to read material with simple language and illustrations that draw attention to the content. It's an objective and clear summary of the SLH practice in PHC"; "I loved your work!! SLH therapy has too little visibility!"*. They suggested including an introduction to the handbook's purpose and content, which the researchers did.

The handbook underwent changes based on the comments and was resent to the judges' appraisal. CVI and CVC remained within the cutoff score (Tables

1, 2, and 3), with small variations in their values due to changes in the sample number.

The second handbook version received the following compliments: *"Great support material!"; "Congratulations! I loved the material; I loved participating!"; "I loved the new additions. It's very didactic and explanatory"; "Congratulations again for your initiative! It was my pleasure to read the material!!"*.

The judges had no critiques of the second handbook version; rather, they only made some reflections (*"I suggest taking a look at the paragraph on NASF; since it was extinguished, I don't know if it is the case to keep it in the handbook. On the other hand, I suppose some information on NASF is necessary"*). Another judge suggested including a brief closing text at the end of the handbook. The information on NASF was maintained on the last page, but the researchers did not include a closing text.

The final version of the handbook named "SLH practice in PHC" has 25 pages, 29 figures, and three main parts, whose contents are shown in Chart 4.

The final content of the handbook is available directly from the researchers.

Chart 4. Content in each part of the final handbook version

Parts of the handbook	Aspects addressed
1) What this handbook is about	Handbook objectives and authorship
2) Responsibilities common to all PHC professionals	Regional issues, registry, actions between sectors, care coordination, feeding the existing information system, input management (material used at the unit), home visits, embracement, active search, community mobilization, health promotion, contributing to the process of regulating access from primary healthcare, home healthcare, following up on patients benefitted by the Brazil Assistance Program, unique therapy projects, waiting list management, health education actions, participating in administrative team meetings, participating in permanent health education activities.
3) SLH therapists' specific work in PHC	Individual care, home visits, home healthcare, health education actions, shared attention, skill development and improvement groups, speech-language teletherapy, assisted waiting, proximity to educational institutions, School Health Program, Extended Center for Family Health and Basic Care (NASF - AB)

DISCUSSION

Half of the participating judges were from the state of São Paulo, which is justified by the greater number of SLH therapists in this than in other states⁵¹. The sample also had SLH therapists from three different PHC modalities, working in NASF-AB, community health centers (CHC), and family health units (FHU), which benefits the handbook's validation process. It must be highlighted that some municipalities in Brazil maintained NASF-AB even after the federal government terminated its financial support.

Regardless of the team modality to which SLH therapists belong in PHC, they should have a broader perception of their work possibilities on this attention level. To work in PHC, which is usually the users' entryway to SUS, professionals must understand the characteristics of this attention level and its workers' responsibilities. Hence, PHC is capable of reaching "great solution-making, with clinical and care capacity, incorporating diagnostic and therapeutic technology regarding relationships, knowledge, and material resources, and coordinating PHC with other parts of the healthcare network"⁴.

The literature has often described the construction and validation of informative handbooks⁵²⁻⁵⁵. These are justified by the importance of disseminating reliable content based on knowledge previously described in the literature and assessed by professionals with practical experience on the topic.

The first handbook version in this study obtained high acceptability indices from the judges, according to the quantitative analysis. As for the qualitative analysis, the judges' comments revealed aspects to be improved, indicating the importance of integrating

both types of analyses⁵⁴⁻⁵⁶. Such integration, named methodological triangulation, makes the study results more robust⁵⁷.

The second versions of material undergoing validation tend to reach higher acceptability indices⁵⁴⁻⁵⁶, reinforcing the importance of two validation stages^{54-56,58}. The indices in the present study either increased or remained the same in the second version, except for "Layout", which decreased. This lower value is believed to be due to the lack of page numbers, which a judge had suggested.

The main changes in the first validation stage occurred in "Content" and "Vocabulary", which corroborates other studies on educative material validation⁵⁹⁻⁶¹. Adjusting these categories favors readability⁵⁸, making the text more interesting⁶⁰ and understandable⁵⁹.

"Illustrations" and "Layout" had good acceptability in the quantitative and qualitative analyses. Illustrations in such materials aim to make text reading more pleasant and draw and maintain the reader's attention^{52,54,56,59}.

"Motivation" also had high approval indices, similar to other studies^{48,61}. A comment led to the inclusion of another part in the handbook, named "What this handbook is about", which is essential to contextualize its objective and authorship to readers. Moreover, a comment stood out, which said that "*SLH therapy has too little visibility*", reinforcing that PHC professionals do not know the role of SLH therapists, as previously reported in the literature^{11,12}.

It is important to point out that not all recommendations were accepted, mainly because of the incompatibility of the suggestion with the handbook's purpose. Other authors have likewise declined suggestions

for not meeting the objective of the material they had developed or not agreeing with the literature^{52,58,62,63}.

The greatest difficulty dealt with in this study was the delay in finding SLH therapists with work experience in PHC who were willing to participate in the research to judge the handbook. Moreover, the decrease in sample number in the second validation stage is a challenge that other researchers also faced^{54,56}.

The participants' positive comments show the importance of research focused on the practice of SLH therapists who work in PHC. One participant expressed their expectation that "*the whole theory in this handbook would be put into practice*", impacting the quality of care provided to the population with SLH needs. This same expectation was the original motivation for this research.

This study did not aim to address the "SLH work in PHC" exhaustively. Rather, it gathered, in a single material, information previously described in scientific articles, experience reports, and official government material, having it validated by a group of judges with experience on this health attention level. This validated material is expected to be presented in undergraduate SLH programs, multiprofessional residencies focused on PHC/family health, and municipal departments of health.

Further material should be developed and validated to discuss each experience more in-depth, enriching the SLH literature on the topic and expanding the understanding of SLH therapists' work possibilities in PHC.

CONCLUSION

This research developed and validated an informative handbook on SLH therapists' role in PHC.

The material was validated by experienced SLH therapists working on this attention level, which made it possible to gather content adequate for professionals and scholars in the field.

This material will hopefully reinforce the important role of SLH therapists in PHC, as well as their various work possibilities beyond their technical specificities.

REFERENCES

1. Aarão PCL, Pereira FCB, Seixas KL, Silva HG, Campos FR, Tavares APN et al. Histórico da Fonoaudiologia: relato de alguns estados brasileiros. *Rev Med Minas Gerais*. 2011;21(2):238-44.
2. Telles MWP, Noro LRA. A hegemonia biomédica na formação e no trabalho do fonoaudiólogo: reflexões a partir da teoria Gramsciana. In: *Anais do 8º Congresso Brasileiro de Ciências Sociais e Humanas em Saúde*; 2019; João Pessoa.
3. Fernandes TL, Nascimento CMB, Sousa FOS. Analyzing the functions of speech therapists of NASF in Recife metropolitan region. *Rev. CEFAC*. 2013;15(1):153-9. <https://doi.org/10.1590/S1516-18462012005000043>.
4. Brasil. Ministério da Saúde e da Educação. Portaria interministerial nº 2.117 de 3 de novembro de 2005. Institui no âmbito dos Ministérios da Saúde e da Educação, a Residência Multiprofissional em Saúde e dá outras providências. Available at: http://portal.mec.gov.br/index.php?option=com_docman&view=download&alias=15432-port-inter-n2117-03nov-2005&Itemid=30192.
5. Zanin LE, Albuquerque IMN, Melo DH. Speech, language and hearing sciences and the family health strategy: the state of the art. *Rev. CEFAC*. 2015;17(5):1674-88. <https://doi.org/10.1590/1982-0216201517513414>.
6. Brasil. Ministério da Saúde. Portaria nº 2.436, de 21 setembro de 2017. prova a Política Nacional de Atenção Básica, estabelecendo a revisão de diretrizes para a organização da Atenção Básica, no âmbito do Sistema Único de Saúde (SUS). Available at: https://bvsm.s.saude.gov.br/bvs/saudelegis/gm/2017/prt2436_22_09_2017.html.
7. Brasil. Ministério da Saúde. Portaria nº 99, de 7 de fevereiro de 2020. Redefine registro das Equipes de Atenção Primária e Saúde Mental no Cadastro Nacional de Estabelecimentos de Saúde (CNES). Available at: <https://www.igam.com.br/upload/intranet/downloads/portaria-n-99-de-7-de-fevereiro-de-2020-registros-de-equipes-de-atencao-primaria-e-saude-mentalpdf.pdf>
8. Brasil. Ministério da Saúde. Portaria interministerial nº 154 de 24 de janeiro de 2008. [accessed 2022 jan 7]. Available at: https://bvsm.s.saude.gov.br/bvs/saudelegis/gm/2008/prt0154_24_01_2008.html.
9. Brasil. Ministério da Saúde. Portaria 2.979, de 12 de novembro de 2019. Institui o Programa Previne Brasil, que estabelece novo modelo de financiamento de custeio da Atenção Primária à Saúde no âmbito do Sistema Único de Saúde, por meio da alteração da Portaria de Consolidação nº 6/GM/MS, de 28 de setembro de 2017. Available at: https://bvsm.s.saude.gov.br/bvs/saudelegis/gm/2019/prt2979_13_11_2019.html.
10. Mattos MP, Gutiérrez AC, Campos GWS. Construction of the historical-regulatory standard of the Expanded Family Health Center. *Ciênc. saúde coletiva*. 2022;27(9):3503-16. <https://doi.org/10.1590/1413-81232022279.01472022EN>.
11. Noronha MSM, Rodrigues BS. O trabalho do fonoaudiólogo na Atenção Primária à Saúde. *Rev Aten Saúde*. 2018;16(56):40-7. <https://doi.org/10.13037/ras.vol16n56.4988>.
12. Guckert SB, Souza CR, Arakawa-Belaunde AM. The role of speech-language therapists in primary healthcare from the perspective of professionals in family health support centers. *CoDAS*. 2020;32(5):1-8. <https://doi.org/10.1590/2317-1782/20202019102>. PMID: 33053086.
13. Medeiros EA, Mais RM, Cedro MC, Barbosa MLC, Correia RBF, Tavares PMB et al. A inserção da fonoaudiologia na estratégia saúde da família: vivências em sobral – CE. *SANARE*. 2009;8(2):7-15.
14. Conselho Federal de Fonoaudiologia. Contribuição da Fonoaudiologia para o avanço do SUS. [accessed 2022 jan 6]. Available at: <https://www.fonoaudiologia.org.br/cffa/wp-content/uploads/2018/09/Carilha-sus.pdf>

15. Fedosse E, Schiavo LP, Miolo SB. Atuação fonoaudiológica em atenção básica: relato de vivência em um programa de residência multiprofissional. In: Anais do XXIII Congresso Brasileiro e IX Congresso Internacional de Fonoaudiologia; 2015; Salvador.
16. Soleman C, Martins CL. The work of speech therapists under Support Centers for Family Health (NASF) - specificities of primary care. *Rev. CEFAC.* 2015;17(4):1241-53. <https://doi.org/10.1590/1982-0216201517417114>.
17. Luchesi KF, Toledo IP, Vieira AS, Meurer BE, Quadros DI, Corso MT et al. Speech-language pathology and audiology and dentistry in primary care: experience report on health education. *Distúrb Comunic.* 2016;28(2):388-93.
18. Limeira RRT, Castro RD, Figueiredo SC, Silva SM, de Alencar SAL, Figueirêdo LC et al. Estágio em saúde coletiva: formação em fonoaudiologia. *Rev Ciênc Plural.* 2018;3(3):93-110. <https://doi.org/10.21680/2446-7286.2017v3n3ID13337>.
19. Nascimento CMB, Lima MLLT, Sousa FOS, Novaes MA, Galdino DR, Silva ECH et al. Telespeech therapy as a continued education strategy in primary health care in the state of Pernambuco, Brazil. *Rev. CEFAC.* 2017;19(3):371-80. <https://doi.org/10.1590/1982-0216201719314716>.
20. Padilha FYOMM, Rodrigues ACG, Silveira IC, Arakawa-Belaunde AM. Fonoaudiologia e bullying: ação de promoção de saúde na escola. *RIAAE.* 2019;14(2):499-507. <https://doi.org/10.21723/riaee.v14i2.8924>.
21. Conselho Federal de Fonoaudiologia. Fonoaudiologia nas redes de atenção. Available at: https://www.fonoaudiologia.org.br/wp-content/uploads/2021/01/CFFa_Guia_RAS.pdf
22. Medeiros YPO, Sousa FOS, Lima MLLT, Nascimento CMB. Activities of speech-language-hearing therapists in the Extended Family Health and Primary Care Center from the perspective of team cooperation. *Rev. CEFAC.* 2021;23(2):1-9. <https://doi.org/10.1590/1982-0216/20212327220>.
23. Relly CD, Tomiasi A, Cassol K, Romero G, Topanotti J. Atuação fonoaudiológica no sistema público de Saúde - Revisão de literatura. *FJH.* 2019;1(1):212-31. <https://doi.org/10.35984/fjh.v1i1.12>.
24. Telles MWP, Noro LRA. A compreensão dos docentes sobre a formação em Saúde Coletiva nos cursos de Fonoaudiologia de universidades públicas do Nordeste brasileiro. *Interface (Botucatu).* 2021;25:e200704. <https://doi.org/10.1590/interface.200704>.
25. Arakawa AM. Educação continuada para agentes comunitários de saúde do Estado de Rondônia: uma abordagem fonoaudiológica sobre a saúde do idoso [dissertation]. Bauru (SP): Faculdade de Odontologia de Bauru da Universidade de São Paulo; 2011. <https://doi.org/10.11606/D.25.2011.tde-28092011-085214>.
26. Araújo ES, Jacob-Corteletti LCB, Abramides DVM, Alvarenga KF. Community health workers training on infant hearing health: information retention. *Rev. CEFAC.* 2015;17(2):445-53. <https://doi.org/10.1590/1982-0216201511913>.
27. Brasil. Ministério da Saúde. Portaria nº 825, de abril de 2016. Redefine a Atenção Domiciliar no âmbito do Sistema Único de Saúde (SUS) e atualiza as equipes habilitadas. Available at: https://bvsms.saude.gov.br/bvs/saudelegis/gm/2016/prt0825_25_04_2016.html
28. Brasil. Ministério da Saúde. Secretaria de Atenção à Saúde. Cadernos HumanizaSUS [accessed 2022 jan 7]. Available at: https://bvsms.saude.gov.br/bvs/publicacoes/cadernos_humanizassus_atencao_basica.pdf
29. Brasil. Ministério da Saúde. Portaria nº 1.996, de 20 de agosto de 2007. Dispõe sobre as diretrizes para a implementação da Política Nacional de Educação Permanente em Saúde. [accessed 2022 jan 7]. Available at: https://bvsms.saude.gov.br/bvs/saudelegis/gm/2007/prt1996_20_08_2007.html
30. Dicionário etimológico. Matriz. [accessed 2022 jan 7]. Available at: <https://www.dicionarioetimologico.com.br/m/2/>.
31. Dimer NA, Canto-Soares N, Santos-Teixeira L, Goulart BNG. The COVID-19 pandemic and the implementation of telehealth in speech-language and hearing therapy for patients at home: an experience report. *CoDAS.* 2020;32(3):e20200144. <https://doi.org/10.1590/2317-1782/20192020144>. PMID:32578694.
32. Goulart BNG, Chiari BM. Human communication and children health: reflecting on promoting health in childhood and preventing communication disorders *Rev. CEFAC.* 2012;14(4):691-6. <https://doi.org/10.1590/S1516-18462011005000073>.
33. Leitão GGS, Silva TPS, Lima MLLT, Rodrigues M, Nascimento CMB. Educational actions in human communication health: telehealth contributions in primary care. *Rev. CEFAC.* 2018;20(2):182-90. <https://doi.org/10.1590/1982-0216201820210417>.
34. Lima ILB, Delgado IC, Lucena BTL, Figueiredo LC. Contribuições da realização do diagnóstico institucional para a atuação fonoaudiológica em escolas. *Distúrb Comunic.* 2015;27(2):213-24.
35. Lima LVC, Andrade FCB. O projeto terapêutico singular como estratégia de cuidado na atenção básica em saúde: uma proposta de implementação no município de São Pedro do Piauí. Aparece na coleção: Universidade Federal do Piauí (UFPI). 2020. Available at: <https://ares.unasus.gov.br/acervo/handle/ARES/14668>.
36. Lopes NC, Vieira GASS, Pena SRB, Lemos SMA. Community health workers: mapping of knowledge before and after training workshops. *Rev. CEFAC.* 2015;17(3):683-94. <https://doi.org/10.1590/1982-0216201517913>.
37. Mendonça JA, Lemos SMA. Promoção da saúde e ações fonoaudiológicas em educação infantil. *Rev. CEFAC.* 2011;13(6):1017-30. <http://dx.doi.org/10.1590/S1516-18462011005000068>.
38. Ministério da Saúde [homepage na internet]. Programa Saúde na Escola. [accessed 2022 jan 7]. Available at: <https://aps.saude.gov.br/ape/pse>
39. Moura D, Arce VAR. Atenção primária à saúde: concepções e práticas de docentes fonoaudiólogos. *Distúrb Comunic.* 2016;28(1):130-41. <https://revistas.pucsp.br/index.php/dic/article/view/23206>.
40. Nascimento EN, Gimeniz-Paschoal SR, Sebastião LT. Prevention of domestic child accidents: an educational intervention conducted by Speech Therapy trainees in a Family Health Care Unit. *Rev. CEFAC.* 2019;(5):e17018. <https://doi.org/10.1590/1982-0216/201921517018>.
41. Pereira FM, Barbosa VBA, Vernasque JRS. A experiência da educação permanente como estratégia de gestão com os auxiliares de enfermagem. *Rev Min Enferm.* 2014;18(1):228-35. <http://dx.doi.org/10.5935/1415-2762.20140018>.
42. Reis FV, Brito JR, Santos JN, Oliveira MG. Educação em saúde na sala de espera – relato de experiência. *Rev Med Minas Gerais.* 2014;24(1):32-6. <http://www.dx.doi.org/10.5935/2238-3182.2014S004>.

43. Santos ID, Santos JC, Oliveira AC, Guedes-Granzotti RB, Baldrighi SEZM, César CPHAR. Stomatognathic system screening in preschoolers and its importance for the elaboration of an intervention program in health. *Rev. CEFAC*. 2019;21(1):e6218. <https://doi.org/10.1590/1982-0216/20192116218>.
44. Warschauer M, Carvalho YM. The concept of "Intersectoriality": contributions to the debate from the Leisure and Health Program of the Prefecture of Santo André/SP. *Saúde Soc*. 2014;23(1):191-203. <https://doi.org/10.1590/S0104-12902014000100015>.
45. Xavier IALN, Santos ACO, Silva DM. Vocal health of teacher: phonoaudiologic intervention in primary health care. *Rev. CEFAC*. 2013;15(4):976-85. <https://doi.org/10.1590/S1516-18462013000400027>.
46. Lynn MR. Determination and quantification of content validity. *Nurs Res*. 1986;35(6):382-5. <https://doi.org/10.1097/00006199-198611000-00017>. PMID: 3640358.
47. Alexandre DS, Alpes MF, Reis ACMB, Mandrá PP. Validation of a booklet on language developmental milestones in childhood. *Rev. CEFAC*. 2020;22(2):1-14. <https://doi.org/10.1590/1982-0216/202022216219>.
48. Dalmoro V, Vieira KM. Dilemas na construção de escalas tipo Likert: O número de itens e a disposição influenciam nos resultados? *RGO*. 2014;6(3):161-74. <https://doi.org/10.22277/rgo.v6i3.1386>.
49. Alexandre NMC, Coluci MZO. Validade de conteúdo nos processos de construção e adaptação de instrumentos de medidas. *Ciênc. saúde coletiva*. 2011;16(7):3061-8. <https://doi.org/10.1590/S1413-81232011000800006>.
50. Cassepp-Borges V, Balbinotti MAA, Teodoro MLM. Tradução e validação de conteúdo: uma proposta para a adaptação de instrumentos. In: Pasquali L, editors. *Instrumentação psicológica: fundamentos e práticas*. Porto Alegre/RS: ArtMed, 2010. p.506-20.
51. Conselho Federal de Fonoaudiologia. Quantitativo de Fonoaudiólogos no Brasil – Conselho Federal de Fonoaudiologia [homepage on the internet] [accessed 2022 abr 6]. Available at: <https://www.fonoaudiologia.org.br/fonoaudiologos/quantitativo-de-fonoaudiologos-no-brasil-por-conselho-regional/>
52. Cruz FOAM, Ferreira EB, Vasques CI, Mata LRF, Reis PED. Validation of an educative manual for patients with head and neck cancer submitted to radiation therapy. *Rev Latino-Am Enfermagem*. 2016;24:e2706. <https://doi.org/10.1590/1518-8345.0949.2706>. PMID: 27305178.
53. Maciel BS, Barros AL, Lopes JL. Elaboration and validation of an information manual for cardiac catheterization. *Acta Paul Enferm*. 2016;29(6):633-42. <https://doi.org/10.1590/1982-0194201600089>.
54. Lima PS, Blanes L, Ferreira LM, Gomes HFC. Manual educativo de cuidados à criança com gastrostomia: construção e validação. *REME – Rev Min Enferm*. 2018;22:e-1123. <http://dx.doi.org/10.5935/1415-2762.20180068>.
55. Takara NC, Ferreira NC, Murakami BM, Lopes CT. Development and validation of an informative manual on venous thromboembolism for the lay population. *Einstein (São Paulo)*. 2020;18:1-7. https://doi.org/10.31744/einstein_journal/2020A05425.
56. Silva REG, Silva RPM, Avelar AFM. Validation of an exercise booklet for children with acute lymphoblastic leukemia. *Fisioter mov*. 2021;34:e34101. <https://doi.org/10.1590/fm.2021.34101>.
57. Morse JM. Approaches to qualitative-quantitative methodological triangulation. *Nurs Res*. 1991;40(1):120-3. <https://doi.org/10.1097/00006199-199103000-00014>. PMID: 2003072.
58. Dias IKR, Lopes MSV, Melo ESJ, Maia ER, Martins RMG. Construction and validation of a booklet for self-efficacy of zika virus prevention. *Texto Contexto Enferm*. 2021;30:e20200182. <https://doi.org/10.1590/1980-265X-TCE-2020-0182>.
59. Cordeiro LI, Lopes TO, Lira LEA, Feitoza SMS, Bessa MEP, Pereira MLD et al. Validation of educational booklet for HIV/Aids prevention in older adults. *Rev Bras Enferm*. 2017;70(4):775-82. <http://dx.doi.org/10.1590/0034-7167-2017-0145>. PMID: 28793108.
60. Wild CFW, Nietzsche E, Salbego C, Teixeira E, Favero NB. Validation of educational booklet: an educational technology in dengue prevention. *Rev Bras Enferm*. 2019;72(5):1318-25. <https://doi.org/10.6084/m9.figshare.9871442.v1>. PMID: 31531657.
61. Sousa VLP, Moreira ACA, Fernandes MC, Silva MAM, Teixeira IX, Dourado Jr FW. Educational technology for bathing/hygiene of elders at home: contributions to career knowledge. *Rev Bras Enferm*. 2021;74(2):1-9. <https://doi.org/10.1590/0034-7167-2020-0890>. PMID: 34231779.
62. Figueiredo SV, Moreira TMM, Mota CS, Oliveira RS, Gomes ILV. Creation and validation of a health guidance booklet for family members of children with sickle cell disease. *Esc Anna Nery*. 2019;23(1):1-10. <https://doi.org/10.1590/2177-9465-EAN-2018-0231>.
63. Braga PP, Romano MCC, Gesteira ECR, Souza DBR, Pinto MG, Santos VG. Educational technology on cleaning and disinfecting toys for school environments in the face of the COVID-19 pandemic. *Esc Anna Nery*. 2021;25(spe):1-11. <https://doi.org/10.1590/2177-9465-EAN-2021-0023>.

Authors' contributions

NAC: data acquisition, research project conceptualization and writing, data analysis and interpretation, article writing, critical review of intellectually relevant content, and approval of the final version for publication;

TMJ: research project conceptualization and writing, data analysis and interpretation, article writing, critical review of intellectually relevant content, and approval of the final version for publication.